



Requirements for an accessible PDF

- the document has been set up following all the tasks defined in Adobe guidelines for the accessibility PDF files and verified with the tool Accessibility Checker in Acrobat Pro;
- the document is not an image that represents text, it is the text itself;
- the semantic structure of the PDF document is defined by tags that identify the semantic roles of the various elements of the text: headings, paragraphs, bulleted and numbered lists, pictures, tables;
- All the images and graphs in document have an alternative text so that they can be described by a screen reader or assistive device;
- tables are in text format so you can navigate between cells;
- internal and external links are activated and properly labeled;
- the document has an exhaustive table of contents where linked menu items allow you to reach all sections of the text.
- the content follows a logical and correct reading order;
- the language setting allows the speech to follow the pronunciation and spelling of the language of the text.